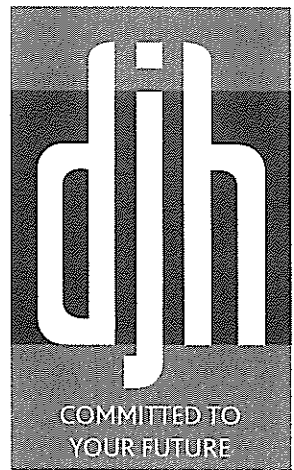


Company Registration No. 3701610 (England and Wales)



THE DONNA LOUISE TRUST

ACCOUNTS

..... **FOR THE YEAR ENDED**

31 MARCH 2012

DJH Accountants Ltd
Porthill Lodge High Street Wolstanton
Newcastle Staffordshire ST5 0EZ
T: 01782 710101 F: 01782 633886

Suite 17 Rural Enterprise Centre Stafford Drive
Battlefield Enterprise Park Shrewsbury SY1 3FE
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THE DONNA LOUISE TRUST
CONSOLIDATED BALANCE SHEET AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

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THE DONNA LOUISE TRUST
CHAIRMAN'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2012

In my statement last year I outlined the huge improvements we had made to our premises and physical environment; made possible through a number of central and local grants. The improvements included the extension and refurbishment of our dining room; improved entrance lobby and easier access to parts of the Hospice. We had also funded extensive staff training; all to enable us to be ready for our ambition of full opening during this last year.

I am pleased to report that on this foundation we have consolidated the service and achieved that ambition – of being able to provide a service to our families 24 hours a day, 7 days a week. We have achieved this through the enterprise and perseverance of our Chief Executive, Nuala O'Kane, the senior managers, but most of all the team of people, both paid and unpaid, who take great pride in working in an environment which is relaxed, friendly and welcoming.

We can now proudly claim that "every moment counts" and not just those moments when we happen to be open! Of course extended opening means extended expense and so puts more pressure on our fundraising team, led by Melanie Mills, to respond. They have not failed us and we end the year in a healthy financial position again – no mean feat considering the global economic downturn.

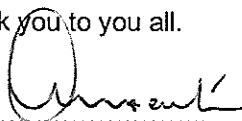
The Care Team continues to go from strength to strength under the leadership of Dot Gillespie. However we cannot sit on our laurels. We are continually looking at ways of diversification to protect our income streams, future-proof the organisation and ensure we are providing help to those most in need. This will only be achieved by investing in the wellbeing and training of our dedicated staff so as to nurture their talents and unlock their potential. After all – our future is in their hands. I am pleased to report that our newly established education posts are already making great inroads in ensuring that our team is at the forefront in the palliative care and pastoral care we provide. This has already enabled the Care Staff to embrace with enthusiasm our first foray into providing care on a "step-down" basis (i.e. an interim state between hospital or long-term institutional care and home) for children with long-term ventilation. This type of care is provided as a "funded package" and so has enabled us to not only expand our clinical acumen and skills but establish a further, and potentially predictable, income stream. This is important in these times of austerity. The Health and Social Care bill has now gone live with huge savings demanded of the NHS. We know we will be competing with other providers for any money allocated for children's' palliative care, but I am confident we have the team in place to keep us at the forefront.

Of course, our main source of income is still from the wonderful people of Staffordshire and South Cheshire who, despite the economic downturn and difficulties they may be enduring in their own lives, still dig deep into their pockets to give willingly to our cause by all sorts of imaginative fundraising activities. We must ensure we spend their money wisely. I am grateful to Nuala and all the Board of Trustees for their continuing diligence to achieve this aim of providing quality care as efficiently as possible.

The Trust also relies on a huge army of volunteers who give their time freely and generously, for which we are extremely grateful. From cleaning, to the kitchen, reception, the garden, the shops and directly caring for our children and families, they are there. Without them we would grind to a halt.

Finally, a huge debt of gratitude must go to our Patrons, Lord Stafford and Robbie Williams, who continue to be a source of support and inspiration.

Thank you to you all.

X 

.....
 Dr Gordon Carpenter
Chairman

X 18-7-2012

.....
Date

THE DONNA LOUISE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2012

The Donna Louise Trust is a company limited by guarantee and not having a share capital under the Companies Acts 1985 and 1989 (registration number 3701610) and is registered with the Charity Commissioners as a charity (registration number 1075597) under the Charities Act 1993.

Legal and Administrative Information

Directors/Trustees

Dr Gordon Carpenter M.B., Ch.B., Dip. Comm. Paed. (Chairman)
 David Milburn FCA.
 Dr John Alexander BSc., M.B., MSc., M.R.C.P., F.R.C.P.Ch.
 Keith Harrison MSc.
 Derek Miller LI.B. (Resigned 20.02.12)
 Anthony Swift
 David Gladman BA. (Hons).
 Christopher Barry BSc. Eng.
 John Tyler BSc. (Hons), CMIOSH.
 David Carr OBE., D.L., MRIGS.
 David Brookfield M.B., Ch.B., F.R.C.P, DCH.
 Julie Arkle
 Karen Gladman M.C.S.P., S.R.P.
 James Rushton BSc. (Hons), FCA., CISA.
 Prof. Sue Read PhD, MA, RNMH, Cert Ed, Cert Bereavement (Appointed 02.02.12)

Trustees are appointed in accordance with the Articles of Association of the Company, one third (or the number nearest one third) retiring at each annual general meeting and are eligible for reappointment.

Secretary Alison Brian BA. (Hons), DBA. (Resigned 30.09.11)
 Michael McDonald ACMI (Appointed 01.10.11)

Treasurer Valerie Wood FCA.

Chief Executive Nuala O'Kane PG Dip.

Director of Care Dorothy-Ann Gillespie RGN., RSCN., MA.

Director of Fundraising & PR Melanie Mills BA. (Comms).

Bankers Barclays Bank plc
 PO Box 202
 Town Road
 Hanley
 Stoke on Trent

Auditors DJH Accountants Limited
 Porthill Lodge
 High Street
 Wolstanton
 Staffordshire
 ST5 0EZ

Legal Advisors Knights solicitors llp
 The Brampton
 Newcastle under Lyme
 Staffordshire
 ST5 0QW

Administrative Offices
 (Registered Offices) 1 Grace Road
 Trentham
 Stoke on Trent
 Staffordshire
 ST4 8FN

THE DONNA LOUISE TRUST
REPORT OF THE TRUSTEES (continued)
FOR THE YEAR ENDED 31 MARCH 2012

Trustees Responsibilities

Charity Law requires us as Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the Charity and of its incoming resources and application of resources for that year. In preparing those financial statements we are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements that are reasonable and prudent
- State whether the policies adopted are in accordance with the Statement of Recommended Practice 2005 and with applicable accounting standards subject to any material departures explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue business
- Demonstrate that our charitable purposes or 'aims' are for the public benefit, known as the 'public benefit requirement'

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable us to ensure that the financial statements comply with the Charities Act 1993. We are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees Investment Powers and Policy on Reserves

The Trustees have power to invest and expend the funds of the Charity in such a manner as they shall consider most beneficial for the achievement of the objects in accordance with Article 28 of the Articles of Association of the Charity.

Reserves in this context constitute all funds held in cash, at the Trust's bankers, or in the form of other current, medium or long term investments which may be publicly traded, which form part of the Trust's unrestricted funds available for expenditure on the Trust's charitable purposes.

The Board considers that it is desirable to hold a minimum of four months' total operating expenditure in reserve, with the strategic aim of building reserves up to 12 months running costs, in order to smooth the effect of any adverse fluctuations in income.

The Board has also reviewed the requirement for maintaining such reserves in both a readily accessible form, such as bank current, deposit and Money Market accounts, or in longer-term investment classes. The Board currently considers it prudent to maintain all reserves in a readily accessible form of bank current, deposit and Money Market accounts.

Charitable Objectives

The aim of the Charity is to improve the conditions and life of children and young adults suffering from life limiting illness in Staffordshire and South Cheshire, together with those of their families and carers. It intends to achieve this aim principally through the provision of a hospice and a home support service.

Organisational Structure

The Charity is a company limited by guarantee and is managed by the Trustees. Donna Louise Promotions Limited is a wholly owned subsidiary and is included in the group financial statements.

Recruitment of Trustees

As a matter of policy the Trust would normally expect to advertise in the local area for new trustees to ensure that the most suitable candidates are recruited. In some cases the Board may become aware of someone with particular qualifications and may invite such a person to apply for Trusteeship.

THE DONNA LOUISE TRUST
REPORT OF THE TRUSTEES (continued)
FOR THE YEAR ENDED 31 MARCH 2012

Objectives and Achievements

Last year we introduced a renewed vision, mission and set of values for the organisation. This sit alongside our long term Strategic Goals.

VISION

To be a centre of excellence for children and young people's palliative care.

MISSION

To provide a quality palliative care service to children, young people and their families through effective partnership working aligned with our values.

Paediatric Palliative care is a complete approach to treating serious illness that focuses on the physical, psychological and spiritual needs of the child. Its goal is to achieve the best quality of life available to the child or young person by relieving suffering and controlling pain and symptoms.

VALUES

Following consultation with our volunteers, staff and families we developed a number of values that were considered most important for The Donna Louise Children's Hospice Trust to represent and uphold. These 6 values guide the way we work and how we relate to all our stakeholders - our children, families, staff, commissioners, supporters, suppliers, donors, volunteers and Trustees.

Respect – we foster a culture of respect and maintain the environment of team work, growth and diversity

Excellence – we strive to be efficient, effective and innovative, giving our best with passion and consistency and continually searching for ways to do things better

Integrity – we are ethical, professional, honest and accountable in our approach to everything we do

Openness – we encourage an open and transparent culture which fosters trust, collaboration, continual learning and community spirit

Fairness – we endeavour to provide a balanced approach at all times which is equitable and non-discriminatory

Enablement – we support and empower our children, families, staff and volunteers to have a say in the way our services are delivered and to influence the future direction of the organisation

Strategic goals

1. To be Fit for the Future

By focussing on a range of deliverables to meet needs including innovative and standard practices, we will ensure that children, young people and their families continue to receive a most efficient and effective palliative care and respite service. This includes ways to secure on-going, predictable and sustainable income and developing the organisation's infrastructure that will meet and support future demands and on-going regulatory compliance.

THE DONNA LOUISE TRUST
REPORT OF THE TRUSTEES (continued)
FOR THE YEAR ENDED 31 MARCH 2012

2. Aiming for Excellence

We want to be the best we can, offering a 'centre of excellence' for children and young people's palliative care services and have developed a programme of continuous improvement to ensure the organisation maintains excellent service delivery and outcomes as well as fostering innovation and creativity.

3. Making Connections

We recognise and value the role of children, young people and their families in the delivery of our services as well as those of professionals, staff and volunteers who work with us to provide an excellent palliative care service at the hospice and at home. We have developed close links with Keele and Staffordshire Universities, offering placements for medical and nursing students and collaborating on research projects. We have excellent relationships with many corporate partners and could not continue without generous donations from them and members of the public.

We work closely with other children's hospices across the UK to share expertise and knowledge. Representatives across the Trust are involved in a number of committees, forums and steering groups for Children's Hospices UK helping to contribute to the hospice movement in the UK.

Our values and our strategic goals will inform our work as we go forward. Every member of staff has a role to play in delivering our strategy, and each part of the organisation has its own set of departmental aims and objectives against which success can be measured and monitored.

Some key achievements this year – 2011/12

- Achieved full 24/7 opening
- Provided our first step down care support package for a child with Long Term Ventilation support needs, in partnership with a local NHS team.
- Started a joint Youth Club with Douglas Macmillan Hospice to support young people due to leave the service at 19 years of age
- Continued the work of our other support groups - Youth Club, Sibling Group and Parent Group; these continue to be very well received and evaluated.
- Introduced a Parent Befriending Scheme, in partnership with Face to Face Charity, which included 4 parents trained to become parent befrienders
- Enhanced the skills of our Care Staff – through the introduction of a new Education and Development Lead post, skills and competency based training framework and the creation of a Clinical Skills Lab.
- Provided external training to over 200 staff and professionals working in other health, care and education settings
- Achieved annual income of £2.3 Million in difficult economic circumstances
- Our Events achieved an income of £153K, which included our annual 10K / 5K Runs and Golf Classic. The Jazzmatazz Ball raised £38k on the night, an amount matched by our Patron Robbie Williams.
- Community and Challenge Events raised £62K, with numerous supporters willing to shave their heads, jump out of planes, tackle mountains and run marathons - including 9 supporters taking part in the London Marathon.
- Achieved income of £55K from our Friends Groups who work tirelessly at raising funds and awareness of the charity.
- Held our first ever Will Month with 14 solicitors offering to drawn up wills free of charge in return for donations to the charity.
- Developed and implemented "Spud Bud" fundraising project for Primary Schools. This is the first schools project designed by the charity and is specifically targeted at the primary schools curriculum.

THE DONNA LOUISE TRUST
REPORT OF THE TRUSTEES (continued)
FOR THE YEAR ENDED 31 MARCH 2012

Review of Financial Position and Affairs

The Charity's financial position is laid out in the consolidated balance sheet and financial statements, which are attached. The total funds of the group at 31 March 2012 are £3,438,433.

Charity Management.

The Full Board of Trustees meets on alternate months and receives reports from each of the committees for comment and approval. The main committees, which meet bi monthly, are Finance and Resources, Care Development and Clinical Governance, Fundraising and PR. The Health and Safety Committee meets quarterly. Risk is a standing agenda item at every committee meeting and an annual statement is compiled for this report.

The following is a summary of the key activity from each of the Trust's sub-groups:

Finance and Resources

Terms of reference: Maintenance of the Trust's financial control and financial reporting and ultimate responsibility for the financial affairs of the Trust. Overview of all activities of the Trust. Remuneration and appointments of senior staff and Trustees.

- Review of annual income and expenditure forecasts for adoption by the Trust
- Appraisal and report to the Trust on management accounts.
- Review of rolling cash projections.
- Management of cash resources.
- Detailed review of overhead expenditure.

Care Development and Clinical Governance

Terms of reference: To oversee the continuous improvement of the quality of the Trust's services thereby assuring the highest standards of care. To drive forward the process of service review.

- Receive formal reports, setting direction and monitoring progress on service performance and review.
- Monitoring Care Quality Commission reports and progress towards implementation of any statutory requirements.
- The development and review of quality monitoring criteria.

Fundraising and PR

Terms of Reference: To agree long term fundraising objectives and the fundraising strategy that will achieve them.

- Agree key performance indicators and monitor performance against these targets.
- Scrutiny of income forecast versus budget.
- Report on progress to the Trust.
- Provide practical help and guidance to achieve income targets.

Key risks affecting the Business

The Trust operates a risk averse policy in all areas of operation. It takes advice from specialist brokers and is insured by Towergate MIA – specialist insurers in the charity field. Risk is a standing item on every committee and Full Board meeting agenda, and at each meeting identified risks are noted and appropriate action is taken.

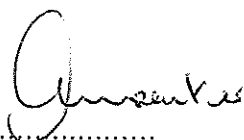
THE DONNA LOUISE TRUST
REPORT OF THE TRUSTEES (continued)
FOR THE YEAR ENDED 31 MARCH 2012

Statement of disclosure of information to auditors

We, the directors of the company who held office at the date of approval of these Financial Statements, as set out above, each confirm so far as we are aware, that:

- There is no relevant audit information of which the company's auditors are unaware
- We have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

APPROVED BY THE TRUSTEES

X 
.....
Gordon Carpenter
Chairman

X 18-7-2012
.....
Date

THE DONNA LOUISE TRUST
INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF THE DONNA LOUISE TRUST

We have audited the financial statements of The Donna Louise Trust for the year ended 31 March 2012 which comprise the consolidated Statement of Financial Activities, the consolidated and charity Balance Sheet, the consolidated Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Generally Accepted Accounting Practice.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The Trustees (who are also the directors of The Donna Louise Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Audit Practices Board Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

THE DONNA LOUISE TRUST
INDEPENDENT AUDITORS' REPORT CONT...
TO THE MEMBERS OF THE DONNA LOUISE TRUST

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the group's and charitable company's affairs as at 31 March 2012 and of the group's incoming resources and application of resources, including its income and expenditure, for the period then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- the financial statements have been prepared in accordance with the Companies Act 2006;

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Porthill Lodge
 High Street
 Wolstanton
 Newcastle under Lyme
 Staffs ST5 0EZ

3/9/12


Paul Hulme FCCA
(Senior Statutory Auditor)
for and on behalf of
DJH ACCOUNTANTS LIMITED

Chartered Certified Accountants
 Registered Auditors

THE DONNA LOUISE TRUST
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2012

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Incoming Resources				
Incoming resources from generating funds				
Voluntary Income	2	1,833,498	303,792	2,137,290
Activities for generating funds		57,380	-	57,380
Investment income	3	8,138	-	8,138
Incoming resources from charitable activities	4	118,212	-	118,212
Total Incoming Resources		2,017,228	303,792	2,321,020
Resources Expended				
Cost of generating funds				
Cost of generating voluntary income	5	492,608	-	492,608
Fundraising trading		6,633	-	6,633
Charitable activities	6	1,391,488	294,905	1,686,393
Governance costs	7	61,839	-	61,839
Depreciation		29,518	60,758	90,276
Total Resources Expended		1,982,086	355,663	2,337,749
Net movement in funds	15	35,142	(51,871)	(16,729)
Fund balances at 31 March 2011		1,341,525	2,113,637	3,455,162
Fund balances at 31 March 2012	14	1,376,667	2,061,766	3,438,433

The statement of financial activities includes all gains and losses recognised in the year.

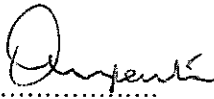
All incoming resources and resources expended derive from continuing activities.

The notes on the annexed pages form an integral part of these financial statements

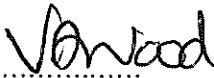
THE DONNA LOUISE TRUST
CONSOLIDATED AND CHARITY BALANCE SHEET
AS AT 31 MARCH 2012

	Note	Group		Charity	
		2012 £	2011 £	2012 £	2011 £
Fixed Assets					
Tangible Assets	10	2,472,653	2,487,176	2,472,653	2,487,176
Investments	11	-	-	2	2
		2,472,653	2,487,176	2,472,655	2,487,178
Current Assets					
Stock		1,470	45	-	-
Debtors	12	124,100	26,650	123,642	24,895
Cash at bank		904,159	1,059,414	892,149	1,021,438
Cash in hand		140	400	140	400
		1,029,869	1,086,509	1,015,931	1,046,733
Creditors - amounts falling due within one year	13	(64,089)	(118,523)	(57,645)	(107,116)
Net Current Assets		965,780	967,986	958,286	939,617
Total assets less current liabilities		3,438,433	3,455,162	3,430,941	3,426,795
Funds					
Unrestricted	14	1,376,667	1,341,525	1,369,175	1,313,158
Restricted	14	2,061,766	2,113,637	2,061,766	2,113,637
		3,438,433	3,455,162	3,430,941	3,426,795

The financial statements were approved by the Board on X 18.7.2012 and were signed on their behalf by:

X 

 Gordon Carpenter
 Chairman

X 

 Valerie Wood
 Treasurer

The notes on the annexed pages form an integral part of these financial statements

THE DONNA LOUISE TRUST
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2012

	2012		2011
	£	£	£
Net cash (outflow)/inflow from operating activities	(87,900)		486,968
Returns on investments and servicing of Finance			
Interest received	<u>8,138</u>		<u>1,272</u>
Net cash inflow from returns on investments and servicing of finance	8,138		1,272
Capital expenditure			
Payments to acquire tangible assets	<u>(75,753)</u>		<u>(265,062)</u>
Net cash outflow for capital expenditure	(75,753)		(265,062)
Net cash outflow before management of liquid resources and financing	(155,515)		223,178
(Decrease)/increase in cash in the year	(155,515)		223,178

DONNA LOUISE TRUST
NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2012

1. Reconciliation of net resources to net cash flow from operating activities

	2012 £	2011 £
Net (outgoing)/incoming resources	(16,729)	369,577
Depreciation of tangible assets	90,276	77,760
Investment income	(8,138)	(1,272)
Increase in stocks	(1,425)	(45)
Increase in debtors	(97,450)	(4,994)
(Decrease)/increase in creditors within one year	(54,434)	45,942
Net cash (outflow)/inflow from operating activities	(87,900)	486,968

2. Analysis

	1 April 2011 £	Cash flow £	Other non cash changes £	31 March 2012 £
Net cash:				
Cash at bank and in hand	1,059,814	(155,515)	-	904,299
Net funds	1,059,814	(155,515)	-	904,299

3. Reconciliation of net cash flow to movement in net funds

	2012 £	2011 £
(Decrease)/Increase in cash in the year	(155,515)	223,178
Movement in net funds in the year	(155,515)	223,178
Opening bank and cash balances	1,059,814	836,636
Closing bank and cash balances	904,299	1,059,814

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

1. Accounting Policies

a) Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice 2005, Accounting and Reporting by Charities.

b) Group accounts

These financial statements consolidate the results of the charity and its wholly owned subsidiary Donna Louise Promotions Limited on a line by line basis. A separate statement of financial activities for the charity itself is not presented because the charity has taken advantage of the exemptions afforded by paragraph 397 of SORP.

c) Going concern

The financial statements have been prepared on a going concern basis, having considered the current and future sources of fundraising and support for a period of twelve months from the date of approval.

d) Incoming resources

(i) Voluntary Income is derived from corporate, individual and community donations, grant making trusts, National Lottery Funds, and statutory sources. It is included in the Statement of Financial Activities when receivable. Legacy income is included before receipt when there is sufficient evidence of the certainty of its impending receipt and value.

(ii) Pledges and gifts in kind having monetary value are included in the Statement of Financial Activities when received and in use, at the appropriate market value.

(iii) "Activities for Generating Funds" represents trading income from Donna Louise Promotions Limited including amounts receivable from lottery members, merchandise sales, court tea bar receipts and meeting room hire.

(iv) Income from charitable activities represents the provision of care carried out under contract.

e) Investment income

Investment income is included in the Statement of Financial Activities when received.

f) Restricted and Unrestricted Funds

Incoming resources with conditions attaching to future capital or revenue expenditure are classified as restricted funds until the restriction has been discharged by that expenditure. All other income is classified as unrestricted funds.

g) Resources expended

Costs of generating voluntary income include all direct and indirect costs of the Trust's Fundraising Department.

Fundraising trading costs include all direct and indirect costs of Donna Louise Promotions Limited Shop, Lottery, Tea Bars, meeting room and general merchandise.

Charitable activities include all direct and indirect costs of delivering the hospice service comprising nursing care in house and in the community, and the provision of accommodation at Treetops for children and their families.

Governance costs are all general running costs not associated with fundraising or charitable activities.

Support costs are allocated to the activity categories of Resources Expended based on reasoned estimates of staff time employed on the activities concerned.

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

1. Accounting Policies (Continued)

h) Fixed Assets

- (i) Consumable and replacement items are written off in the year incurred.
- (ii) Tangible fixed assets other than freehold land are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	Nil
Freehold Buildings	2% straight line
Hospice fixtures, fittings and equipment	15 % straight line
Office fixtures, fittings and equipment	20 % straight line
Shop fixtures, fittings and equipment	15% straight line
Computer equipment	33½% straight line
Motor vehicles	25% reducing balance

i) Investments

Fixed asset investments are stated at cost less provision for diminution in value.

j) Stock

Stock is valued at the lower of cost and net realisable value.

k) Pension Costs

The pension costs charged in the Financial Statements represent the contributions payable by the Trust during the year in accordance with FRS17.

l) Leasing

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

2. Voluntary Income

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Individuals and Community	823,398	4,195	827,593	796,979
Grant Making Trusts	29,903	234,765	264,668	251,656
Companies	227,563	23,202	250,765	308,351
Statutory income	423,900	41,630	465,530	981,908
Legacies	328,734	-	328,734	230,079
	<u>1,833,498</u>	<u>303,792</u>	<u>2,137,290</u>	<u>2,568,973</u>

Statutory and Grant Making Trust monies received during the year include:

	£
Give It Sum/Comic Relief	60,000
Stoke PCT	112,453
South Staffs PCT	34,105
DOH Pension	26,630
Children in Need	19,362
Aiming High for Disabled Children	29,706
St James' Place	29,800
Wallace & Gromit Foundation	3,500
Million Dollar Round Table	1,526
Tides Foundation	34,975

Statutory income for 2011 included exceptional CP30 and DOH grants received during that year.

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

3. Investment Income

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Interest received	8,138	-	8,138	1,272

4. Incoming resources from charitable activities

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Provision of care	118,212	-	118,212	-

5. Cost of generating voluntary income

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Salaries and staff costs	359,754	-	359,754	308,859
Running costs	39,992	-	39,992	27,442
Management costs	2,366	-	2,366	5,562
Fundraising costs	90,496	-	90,496	121,189
	492,608	-	492,608	463,052

6. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
(i) Hospice Service				
Salaries and staff costs	1,007,459	183,780	1,191,239	1,002,378
Running costs	48,313	81,325	129,638	280,704
Management costs	24,438	-	24,438	39,673
(ii) Community Nursing Team				
Salaries and staff costs	297,290	29,800	327,090	308,452
Running costs	13,988	-	13,988	9,224
Management costs	-	-	-	6
	1,391,488	294,905	1,686,393	1,640,437

7. Governance Costs

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Salaries and staff costs	42,812	-	42,812	35,657
Running costs	400	-	400	532
Management costs	18,627	-	18,627	13,622
	61,839	-	61,839	49,811

Indemnity insurance costs:

	2012	2011
	£	£
To protect the Trust	5,587	5,292
To indemnify the Trustees	622	1,340

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

8. Support costs

Support costs are allocated to the activity categories of Resources Expended based on reasoned estimates of staff time employed on the activities concerned.

Total support costs for the year is as follows: -

	2012 £	2011 £
Salaries and staff costs	361,780	308,959
Running costs	31,103	11,292
Management costs	922	200
	<u>393,805</u>	<u>320,451</u>

9. The total staff salaries is as follows: -

	2012 £	2011 £
Gross Salaries	1,668,312	1,433,769
Employers National Insurance	136,203	120,484
Employers Pension Contributions	93,777	76,756
	<u>1,898,292</u>	<u>1,631,009</u>

The average number of full time equivalent employees analysed by function, was:

	Number	Number
Hospice Service Team	31	28
Community Nursing Team	5	5
Fundraising Team	13	12
Support Service	15	14
	<u>64</u>	<u>59</u>

The number of higher paid employees whose emoluments fell between the band £60,000 to £70,000 was:

<u>1</u>	<u>1</u>
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The Trustees received no remuneration or reimbursement of expenses from the charity during the year.

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

10. Tangible Fixed Assets

Group and charity	Land and Buildings	Fixtures Fittings and Equipment	Computer Equipment	Motor Vehicles	Total
Cost and Valuation	£	£	£	£	£
At 1 April 2011	2,681,919	632,511	73,100	18,590	3,406,120
Additions at cost	16,006	56,387	3,360	-	75,753
At 31 March 2012	2,697,925	688,898	76,460	18,590	3,481,873
Depreciation					
At 1 April 2011	344,463	509,723	60,111	4,647	918,944
Charge for the year	47,782	30,287	8,721	3,486	90,276
At 31 March 2012	392,245	540,010	68,832	8,133	1,009,220
Net Book Value					
At 31 March 2011	2,337,456	122,788	12,989	13,943	2,487,176
At 31 March 2012	2,305,680	148,888	7,628	10,457	2,472,653
Freehold land	308,768				
Freehold buildings	<u>1,996,912</u>				
	<u>2,305,680</u>				

The freehold buildings include £1,859,000 as stated at valuation by the donor, Gladman Developments Limited, less accumulated depreciation.

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

11. Investments

The Trust holds 2 Ordinary £1 shares being the entire share capital of Donna Louise Promotions Ltd.

12. Debtors

	Group		Charity	
	2012 £	2011 £	2012 £	2011 £
Sundry debtors	124,100	26,650	120,456	21,709
Amount due from Donna Louise Promotions Limited	-	-	3,186	3,186
	<u>124,100</u>	<u>26,650</u>	<u>123,642</u>	<u>24,895</u>

13. Creditors: Amounts Falling Due Within One Year

	Group		Charity	
	2012 £	2011 £	2012 £	2011 £
Accruals	27,329	50,339	20,885	38,932
Taxation and social security	36,760	36,359	36,760	36,359
Deferred income	-	31,825	-	31,825
	<u>64,089</u>	<u>118,523</u>	<u>57,645</u>	<u>107,116</u>

14. Funds**a. Unrestricted Funds**

Unrestricted funds are represented by:

	Group		Charity	
	2012 £	2011 £	2012 £	2011 £
Fixed assets	438,490	408,549	438,490	408,549
Net current assets	938,177	932,976	930,685	904,609
	<u>1,376,667</u>	<u>1,341,525</u>	<u>1,369,175</u>	<u>1,313,158</u>

b. Restricted Funds
Group and charity

	2012	2011
	£	£
Fixed assets	2,034,163	2,078,627
Net current assets	27,603	35,010
	<u>2,061,766</u>	<u>2,113,637</u>

THE DONNA LOUISE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

15. Net Incoming Resources

Net incoming resources are stated after charging:

	2012	2011
	£	£
Depreciation	90,276	77,760
Remuneration of Auditors - Audit	3,600	3,348
- Other Services	1,569	126

16. Pension Costs

The Trust operates a defined contribution scheme for non-nursing staff. The assets of the scheme are held separately from those of the Trust in an independently administered fund. Certain qualifying staff are members of the NHS Pension Scheme. The pension cost charge represents contributions paid by the trust to both schemes and amounted to £93,648 (2011 £76,756).

17. Financial Commitments

At 31 March 2012 the charity had annual commitments under non-cancellable operating leases as follows: -

	Other assets	
	2012	2011
	£	£
Expiry date:		
Two to five years	2,782	-

18. Contingent liabilities

The charity has a legal charge dated 18 January 2011 in favour of The Secretary of State for Health over the freehold property for £84,724, in respect of a grant received by the charity. A proportion of the net grant is repayable if the charity's free reserves exceed one year's operating costs within 10 years from the date of the charge.